

**IN THE MUNICIPAL COURT OF DAYTON, OHIO
CRIMINAL/TRAFFIC DIVISION**

STATE OF OHIO/)
CITY OF DAYTON)
Plaintiff)

CASE NO: _____

Vs.)

Defendant)

**WRITTEN PLEA OF NOT GUILTY AND
LIMITED TIME WAIVER AND WAIVER
OF RIGHTS (updated 9/12/25)**

YOU HAVE BEEN CHARGED WITH A CRIMINAL AND/OR TRAFFIC OFFENSE IN THE DAYTON MUNICIPAL COURT. YOU MUST DO ONE OF THE FOLLOWING:

- 1. APPEAR IN-PERSON, IN COURT, ON YOUR SCHEDULED ARRAIGNMENT DATE.**

OR

- 2. ENTER A WRITTEN NOT GUILTY PLEA BY SIGNING AND RETURNING THIS FORM BEFORE YOUR SCHEDULED ARRAIGNMENT DATE.**

I, understand and acknowledge that I have the right to counsel; the right to remain silent; the right to bail; the right to trial by judge or jury and the necessity to making a written jury demand in petty offense cases, pursuant to Criminal Rule 23. I hereby enter a plea of NOT GUILTY, which is a complete denial of the facts. I further waive my right to an in-court initial arraignment appearance, including the arraignment within five (5) days if charged with an OVI offense. I waive any and all defects in my arraignment in this matter and request a trial and/or pre-trial in the above captioned case.

By entering this NOT GUILTY PLEA, I acknowledge having been given a copy of the traffic citation(s) and/or criminal complaint and waive reading of the offense charged because I am aware of the substance of the charge(s) filed against me.

By entering this NOT GUILTY PLEA, if this is a minor misdemeanor offense, I agree to this matter being assigned to the Magistrate for the Dayton Municipal Court.

I hereby voluntarily, knowingly and intelligently waive my right to a speedy trial, as provided by R.C. 2945.72, until the next scheduled court date.

By entering this plea, I acknowledge that, the Court will not require my appearance for arraignment on this matter. However, I will be required to appear for subsequent court dates.

If a warrant was previously issued in this matter, I request that the Court recall the warrant and enter the written plea of Not Guilty.

Defendant's Signature

Defendant's Address

Cell Number

Defense Attorney Name, Address, Phone Number, If Applicable